



Natural Health Practitioners New Zealand

Practitioner Membership Accompanying Documents

Important: The Accompanying Documents are to be read prior to completing the Practitioner Membership Application Form.

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Natural Health Practitioners of New Zealand

PO Box 31396, Milford, Auckland 0741 Telephone 09 414 5501

Email: info@nhpnz.org Website: www.nhpnz.org

Thank you for your enquiry about becoming a Registered Health Practitioner with the Natural Health Practitioners of New Zealand Incorporated.

Previously known as the New Zealand Charter of Health Practitioners Incorporated, this organisation was formed in 1993 to raise the standards and profile of natural health practitioners throughout New Zealand. We work with professional associations who have set the standards for the practitioners in the various modalities of natural healthcare.

There are many benefits of being a Registered Health Practitioner. These are included in the accompanying documentation.

To apply for registration as a Registered Health Practitioner please

- Read all the following pages thoroughly
- Ensure that you complete all sections of the Practitioner Membership Application Form and supply copies of all required documentation. Incomplete application forms and documentation will not be processed.

Once you have completed the Practitioner Membership Application Form, please send it with all relevant documentation to the NHPNZ:

Following the Registrars' approval, applicants will be issued with an A3 Registration Certificate and an A5 Practising Certificate (provided annually) certifying their specified approved modalities. A Certificate of Insurance will be supplied annually to those applicants obtaining Insurance through the Natural Health Practitioners of New Zealand Insurance Scheme.

The Registration Certificate and the Annual Practising Certificate are required to be displayed side by side as proof of your current registration with the Natural Health Practitioners of New Zealand.

Becoming registered as a Registered Health Practitioner brings with it a responsibility to comply with the **Code of Ethics** and **Code of Practice** of the Natural Health Practitioners of New Zealand and the **Code of Rights** published by the Health and Disability Commissioner. In addition to this you are expected to comply with **legislation** applying to practitioners in New Zealand and will become subject to the Natural Health Practitioners of New Zealand's **Complaint and Disciplinary Regulations**.

The Natural Health Practitioners of New Zealand is committed to maintaining and promoting high standards of competency, education, professional qualifications and accountability in natural health care and we look forward to welcoming you as a Registered Health Practitioner.

Yours in Health
Marion Miller
Administrator

**THE BENEFITS OF BEING A PROFESSIONAL PRACTITIONER
MEMBER OF THE NATURAL HEALTH PRACTITIONERS OF NEW
ZEALAND**

- Belonging to a Membership based organisation giving each member a voice and a vote.
- Comprehensive Professional Liability Insurance Protection Cover for our Registered Practitioners and Students.
- Receiving support and guidance with a dispute/complaint.
- Promotion of the organisation and our members to the public via the NHPNZ website.
- Providing on-going Professional Development via courses and webinars.
- Notification of relevant information, events and courses.
- Being part of a visionary strategy focusing on the NHPNZ's core role in the Natural Health Industry.
- Ongoing support for members and the public.

All Registered members are governed by a Code of Ethics and Code of Conduct and Practice and are required to comply with the Code of Rights published by the Health and Disability Commissioner.

In addition to this they are expected to comply with legislation applying to practitioners in New Zealand and will become subject to the Natural Health Practitioners of New Zealand's Complaint and Disciplinary Regulations.

The Natural Health Practitioners of New Zealand is committed to maintaining and promoting high standards of competency, education, professional qualifications and accountability in natural healthcare.

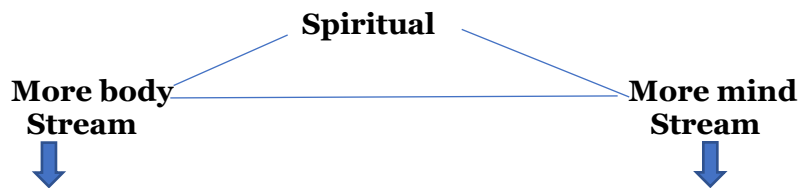
To retain full membership of the NHPNZ, there is an annual membership fee plus insurance payment and documentation to complete. This includes an annual Insurance Declaration, a requirement of the Insurance Company, providing CPD for the year passed and Current First Aid Certificate.

CATEGORIES OF MEMBERSHIP

The following information shows the registered categories of membership within the NHPNZ and is a guide when submitting your application. Unless you are joining via a Professional Assn, Training Establishment or a training that is known to us, you will need to show how each category has been met within your training.

If you have previously completed an allopathic training this will cross credit but must contain at least 100 hrs of complementary training.

Our members have a holistic approach to wellbeing encompassing body, mind and spirit.



Natural Therapies Practitioner - Certificate level - a minimum of 600 hours made up of the following:

Core Modality to represent at least 60% of the minimum hours

The balance of hours/credits to be comprised of the following components

Anatomy & Physiology
Clinical Practice
Law & Ethics
Communication Skills
Work Place First Aid*

Training to cover:

Therapeutic Skills
Cultural Competency
Law and Ethics
Communication Skills
Work Place First Aid*

Supervised Clinical Practice: 50 hours minimum

Supervision: 10 hours per annum (on-going)

Advanced Natural Therapies Practitioner - Diploma level - a minimum of 1200 hours made up of the following:

Core Modality to represent at least 60% of the minimum hours

The balance of hours/credits to be comprised of the following components

Anatomy & Physiology
Nutrition
Clinical Practice
Law & Ethics
Communication Skills
Work Place First Aid*

Training to cover:

Counselling and/or Psychology Theories
Therapeutic Skills
Cultural Competency
Law and Ethics
Communication Skills
Work Place First Aid*

Supervised Clinical Practice: 100 hours minimum

Supervision: 10 hours per annum (on-going)

Degree/Diploma - a minimum of 3600 hours made up of the following:

Natural Medicine Practitioner

Core Modality/Modalities to represent at least 60% of the minimum hours

The balance of hours/credits to be comprised of the following components

Nutrition
Anatomy & Physiology
Pathology & Disease
Differential Diagnosis
Clinical Practice
Law & Ethics
Communication Skills
Work Place First Aid*

Mental Health Practitioner

Training to covering:

Counselling and/or Psychology Theories
Therapeutic Skills
Cultural Competency
Law and Ethics
Communication Skills
Work Place First Aid *

Supervised Clinical Practice: 200 hours minimum

Supervision: 10 hours per annum (on-going)

Additional information for Mental Health Practitioner applicants.

To verify you meet the clinical practice and supervision requirements, you need to do one of the following two:

1. Existing/prior professional registration:
 - a. Name of professional association currently/previously registered with
 - b. Date first registered
 - c. Registration expiry date
 - d. Membership level
 - e. Registration number

2. No prior professional registration:
 - a. Evidence that you meet the supervision criteria (this could be in the form of a letter from your supervisor stating the number of sessions you have had)
 - b. Evidence or a declaration of clinical hours completed (evidence is generally provided in a format where clients' details are kept private (i.e. names blurred out or codes used instead of names) and could be images/screen shots of diaries showing bookings or a spreadsheet, or even a letter from your supervisor confirming that you have completed xx number of clinical hours)

*Note: The First Aid Certificate is a requirement of Worksafe.

Our members, for their First Aid, require it to cover NZQA units 6400, 6401 and 6402. Unit 6400 covers CPR.

If a members is physically unable to perform CPR (Medical Certificate required) or they consult exclusively online, a certificate that does not cover CPR is acceptable. These are generally the online courses.

NHPNZ APPROVED MODALITIES

This includes the full list of modalities registered with the Natural Health Practitioners of New Zealand.

Acupuncture	Emmett Technique	Massage (Remedial)
Alexander Technique	Energy & Vibrational Therapy	Massage (Therapeutic)
Ancient Healing Alchemy	Esoteric Psychology	Medical Herbalism
Ancient Huna Healing	Fascial Kinetics	Mirimiri
Animal Naturopathy	Feldenkrais	Moativational Medicine
Aquarian Healing	Feng Shui	Natural Fertility
Aromatherapy	Flower Essence Therapy	Natural Spiritual Healing
Aura-Soma	Healing Touch	Naturopathy
Ayurvedic Medicine	Health Coaching	Neuro Emotional Technique
Bi-Aura	Hellerwork Structural	Neuro Linguistic Programming
Bio-Energetic Therapy	Integration	Neurological Integration System
Biochemistry	Hemaview Analysis	Nutrigenomics
Body Electronics	Herbal Medicine	Nutrition
Bodywork Therapies	Holistic Animal Therapies	Oriental Health Sciences
Bowen Therapy	Holistic Exercise & Lifestyle	Ortho-Bionomy
Brennan Healing Science	Coaching	Osteopathy
Caeteris Health	Holistic Pulsing	Progressive Counselling
Chinese Herbal Medicine	Homeobotanical Therapy	Psychoanalysis
Chinese Reflexology	Homoeopathy	Psychology
Chiropractic	Hypnotherapy	Psychosynthesis Counselling
Clinical Bio-Energetic Therapy	Ionic Therapy	Qi Gong
Clinical Nutrition	Iridology	Rebirthing & Breathwork
Colon Hydrotherapy	Sclerology	Reflexology
Colour Healing Therapy	Isopathy	Reiki
Counselling	Jin Shin Jyutsu	Relationship Counselling
ACT	Kahuna Body Work	Rolfing
Art Therapy	Kinesiology	Shiatsu
CBT	Brain Gym	Somatic Experiencing
DBT	Colour for Life	Spiritual Healing
EMDR	Educational Kinesiology	Su Jok Onnuri
Gestalt Therapy	Kinesiopractic®	Thai Yoga Massage
IEMT	Neuro Linguistic Kinesiology	Tohonga
Imago Relationship Therapy	Professional Kinesiology	Traditional Chinese Medicine
Mindfulness	Practitioner®	Moxibustion
Music Therapy	Soul Power Kinesiology	Transformation Hatha Yoga
Narrative Therapy	Touch for Health Kinesiology	Watsu
Craniosacral Therapy	Laser Therapy	Yoga Therapy

If your modality does not appear in the above list, you will need to provide full comprehensive details of the training with your application for assessment.

Additional Modalities

At a later stage if you become qualified in any additional modalities and wish to have them covered under your Insurance premium, you will need to complete the **Additional Modality Application Form** and send it along with copies of your qualifications to the NHPNZ office. (The form may be downloaded from the website)

CONTINUING PROFESSIONAL DEVELOPMENT/EDUCATION

The following information is applicable to those members who have either joined our organization through a Training Establishment or via Direct Registration. If you are a current member of one of our Professional Associations and they have ongoing Professional Development, you meet their requirements.

A current Level 2 First Aid Certificate or a medical exemption is required for professional membership. Members working exclusively may complete a certificate without the CPR component.

For Natural Therapies, a minimum of 20 points is recommended each year. For Natural Medicine and Mental Health Practitioner, a minimum of 30 points is recommended each year.

More information on how these credits can be accrued is available on our website in the members area. Non-members can obtain this information by contacting the office.

POLICE VETTING

If you are successful in your application for registered practitioner membership of the Natural Health Practitioners of NZ you may also be required to undergo the police vetting check periodically in the future, as part of our on-going membership renewal process.

For your understanding

The Natural Health Practitioners of NZ is registered and approved as a “Trusted Agency” with the NZ Police Vetting Service.

The “Authorisation to disclose information” form enables the NZ Police to release any information they hold about you, not only convictions. This includes any interaction you may have had with the police in any context (for example as victim or complainant). This is because, as a Natural Health Practitioner, your role meets the criteria in Section 19(3) (e) of the Criminal Records (Clean Slate) Act 2004. This means that even if you are eligible for the Clean Slate Act 2004 your full criminal incidents record may be released due to the exception in this clause.

However, the police vetting service will only release information they deem relevant to your application to become a Registered Practitioner Member of the Natural Health Practitioners of NZ. This would include information that could have a bearing on your role working with children/young persons and vulnerable adults.

For more information, you can go to the police vetting website: www.police.govt.nz

Confidentiality.

All information released by the Police Vetting Service will be treated with the utmost confidentiality. Only those persons essential to the NHPNZ member application and registration process will be privy to the results released by the Police Vetting Service.

The results are released electronically by the Police Vetting Service to a secure site. The only access to this site will be by trusted NHPNZ Registrars, who are bound by confidentiality.

Should the NHPNZ Registrars deem it necessary to print a copy of your police vetting results these will be stored securely and kept only as long as deemed absolutely necessary for your application process. Once no longer required these results will be destroyed.

Insurance Information

As a professional **NHPNZ Registered Practitioner** you are required to have Insurance cover.

You can choose the Insurance cover offered under the Natural Health Practitioners of New Zealand Insurance Scheme.

You may choose to obtain your Insurance from another provider. If using another Insurance Provider, you are required to provide a copy of the Insurance Certificate issued by them.

The cover period of the NHPNZ Insurance runs from 1st April to the 31st March each year.

Your cover becomes effective as soon as your application is completed.

If joining part way through the year the Insurance premium are issued on a pro-rata basis.

You will receive an Annual Insurance Certificate detailing the areas and amounts of cover. A copy of the full policy is available for inspection by contacting the office of the Natural Health Practitioners of New Zealand Inc.

Your Insurance cover is for your practice of natural healthcare (for the modalities you are registered in) and training you may provide to others as part of this practice. If you provide training as a main part of your business or you are involved in selling products (other than as an incidental to your practice) you may need additional cover.

The amount of cover provided under each section of the policy is shown below. This should be more than adequate for the likely cost of claims in New Zealand although lease agreements or other contractual arrangements may require a higher Public Liability limit.

LIMIT OF INDEMNITY:

Professional Indemnity \$500K

Medical Malpractice \$1M

Public Liability \$2M

Statutory Liability \$500K

Employers Liability \$500K

If you require a higher Public Liability limit, please contact the NHPNZ Office to arrange.



Insurance Information continued...

The Natural Health Practitioners of New Zealand Inc. Insurance is currently provided by Delta and is arranged by Crombie Lockwood Brokers, the insurance adviser to the Natural Health Practitioners of New Zealand. The underwriters at Delta have considerable experience in arranging covers of this type and have access to a panel of specialist legal advisers to assist you with claims.

In the event of a complaint or claim

Do not engage in dialogue or admit responsibility, and do not incur any costs without the insurer's agreement.

As a first step contact the Natural Health Practitioners of New Zealand. They will assist you with the procedures to follow and the formal notification to insurers.

Working in Australia

You are be covered for conference and trade stands while visiting Australia, not work with client.

Phone/Skype appointments

Insurance for practitioners in NZ giving phone/Skype appointments to clients only in NZ is covered under their NHPNZ Insurance policy.

Animal treatments

Animal treatments are covered under the NHPNZ Insurance Policy if this is covered under your training. The appropriate disclaimer or waiver form is required from the owners.



All **Registered Practitioners** are bound by the following principles of **Ethical Behaviour and Codes of Practice**.

CODE OF ETHICS

Principal 1: At all times your primary and first duties are the health and well-being of your patients/clients.

Principal 2: Maintain your integrity and remain within your scope of practice.

Principal 3: To recognise your own limitations as well as the specific skills of others in maintaining health and wellbeing.

Principal 4: To honour and respect your professional colleagues and uphold your Profession and its on-going traditions.

Principal 5: To improve your professional knowledge and skills so that the best possible advice and available support can be afforded to your patients/clients.

Principal 6: Unless a legal duty of disclosure operates to remove confidentiality in a particular case, endeavour to protect the patient's/client's confidentiality at all times



PRINCIPLES AND CODE OF PRACTICE

All patient/clients' records are to be kept in accordance with best business practice and confidentially.

All therapies and advice given will be within the practitioner scope of practice.

All equipment used will comply with local body and national regulations.

Continuing Professional Education must be undertaken to maintain skills and knowledge to a recognised standard of performance.

A list of other practitioners be available to facilitate referral of clients outside the attending practitioner's scope of practice.

Practitioners must abide by all local by-laws and regulations and national acts of parliament as they may apply.

The rights of fellow practitioners shall be upheld at all times with regard to their expertise and knowledge.

No practitioner shall make claims outside their scope of practice in regard to protocol or procedures.

Any Registered Practitioner found to be compromising the confirmed bylaws or codes of the Natural Health Practitioners of New Zealand Incorporated will be called upon to attend a disciplinary hearing for review of their Registered Status.

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